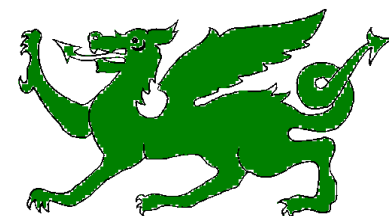


West Sussex County Council

## COLGATE PRIMARY SCHOOL



Blackhouse Road, Colgate,  
Horsham, West Sussex, RH13 6HS

Telephone: 01293 851254  
Fax: 01293 851165  
Email: [office@colgateprimary.org.uk](mailto:office@colgateprimary.org.uk)

**Headteacher: Mrs Rebecca Winn**

16<sup>th</sup> April 2018

Dear Parents and Carers,

As part of our Science work this term on Animals including humans Apple and Maple class will be visiting Ladyland Farm on Thursday 26<sup>th</sup> April.

We will be travelling by coach and will need to leave school at 9:30am. We will be leaving the farm at 2pm and should return before the end of the school day.

The children will need to wear their yellow P.E. shirt, school jumper and comfortable trousers/leggings/jeans. Children will also need to wear wellies to the farm and bring a change of shoes in a named bag for the coach journey home. They will also need a waterproof coat.

They will need a packed lunch-no chocolate or glass bottles or fizzy drinks please- this will need to be in a **rucksack only**-leaving children's hands free to explore. The farm operates a strict no carrier bag policy at lunch times due to birds etc around the farm.

The cost of the trip which has been subsidised by the Friends of Colgate Primary School is £12.50. Please make your payment and provide consent on Parentpay.

As stated the requested payment is a voluntary contribution and is not compulsory, should Parents and Carers not be able to pay their children will not be treated any differently from others. However, we are a small school with a limited budget and not receiving funds towards the cost of this may mean the visit cannot go ahead or may impact resources in other areas. Should you anticipate any difficulties with payment then please contact Mrs Winn or Mrs McCaig in confidence before Monday 23<sup>rd</sup> April, otherwise we will assume that your financial contribution is forthcoming.

Offers of help for the day are always appreciated however there is limited space on the coach which means that some additional adults will need to drive. There is a charge of £11.10 for all additional adults and helpers will need to pay this charge themselves. Please speak to Mrs Forrest if you would like to help.

Kind Regards,

Mrs Forrest and Mr Hird



A University of Chichester  
ITT Partner School

