#### **West Sussex County Council**

### COLGATE PRIMARY SCHOOL

Blackhouse Road, Colgate, Horsham, West Sussex, RH13 6HS

Telephone: 01293 851254

Fax: 01293 851165

Email: office@colgateprimary.org.uk

Headteacher: Mrs Rebecca Winn

Monday 8th January 2018

Dear Parents and Carers,

As part of our training to become a knight Cedar class will be participating in a session of archery at Blacklands Farm, East Grinstead on Monday 5<sup>th</sup> February. Children will be divided into two groups and each will have an hour of archery and an hour on the bouldering wall. (a low rock climbing wall)

Children will need to wear trainers, tracksuit bottoms, yellow PE shirt and jumper (they may stay in these clothes for the remainder of the day). The bouldering wall is outside and so children will need to bring suitable waterproof jackets to protect them from the cold and rain. Gloves will also be advisable for warming up cold hands!

We will be travelling and returning during the school day, however, we will be returning too late for a school cooked dinner, so please make sure all children bring a packed lunch on that day. A drink and snack for whilst we are there would also be advisable.

To keep the cost down we will be travelling by cars. Please can you let me know if you would be able to help with transport to and from Blacklands Farm. We will be leaving at 9am and will be back around lunchtime, parents are welcome to stay and watch.

The cost of the trip will be £12.00. Please make your payment and provide consent on Parentpay by Friday the  $26^{th}$  of January. Also, please complete the additional consent form attached. As stated the requested payment is a voluntary contribution and is not compulsory. Should Parents and Carers not be able to pay their children will not be treated any differently from others, however, we are a small school with a limited budget and not receiving funds towards the cost of this may mean the visit cannot go ahead or may impact resources in other areas. Should you anticipate any difficulties with payment then please contact Mrs Winn or Mrs McCaig in confidence before Friday the  $19^{th}$  of January, otherwise we will assume that your financial contribution is forthcoming.

Kind Regards

Miss Pagden









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### PARENT'S CONSENT FORM

A journey to Blacklands Farm on Monday $5^{\mathrm{th}}$ February.
I wish my son/daughter
I understand that, while the school staff and helpers in charge of the party will take all reasonable care of the children, they cannot be held responsible for any loss, damage or injury suffered by my son/daughter in travelling to or from taking part in any of these activities unless such loss, damage or injury is directly attributable to the negligence of the said staff and/or helpers in charge of the party. I am aware the children will be travelling in private cars.
Signed







